IT & Techniques supporting teaching and learning
- w o r k s h o p for e d u c a t o r s

The training meets the requirements of the Erasmus Plus program - we offer 5 days and 40 hours of classes.

Audience: The audience for this training program consists of teachers and lecturers who are seeking to improve their teaching skills.

The objective of the training: This five-day course combines effective teaching and learning techniques with practical digital skills. Educators will use digital tools to engage students, support learning and memory, adapt materials to diverse needs, and assess understanding.

Scope of material at a glance: The training program is organized over five days, covering a range of topics related to IT, teaching skills enhancement, such as the teaching process, various roles of teachers, types of knowledge and memory systems, and techniques for effective knowledge acquisition.

Course Overview

Day 1 — The educator's role and digital communication

Explore the different roles educators take on in the classroom and what students need from them. Discuss how to foster critical thinking and creativity across subject areas, help learners develop practical judgment, and communicate authentically.
Essential IT skills. Set up a shared online space for classroom activities, manage viewing and editing permissions, and use a live poll or shared board to gather student responses. Practise verifying an online claim by checking its source, date, and supporting evidence.

Day 2 — Memory and effective learning techniques, Part 1

Explore different types of knowledge and memory, how learners remember and forget, and what helps them retain new information. Take part in an activity that illustrates the forgetting curve and practise retrieval and spaced review using the workshop materials.
Essential IT skills. Create a short online quiz with automatic feedback, schedule a follow-up quiz for spaced review, and use the results to identify concepts that need revisiting.

Day 3 — Effective learning techniques, Part 2, and AI in teaching

Apply learning techniques to classroom tasks and explore ways to encourage active participation and sustained engagement. Discuss how to teach students to plan their work, break assignments into manageable steps, and monitor their progress.

Essential IT skills. Use an AI tool to draft a learning activity, then check it for accuracy, bias, and alignment with the learning objective. Practise writing clear prompts, keeping identifiable student information out of AI tools, and using a digital checklist or calendar to organise a multi-step assignment.

Day 4 — Individualised learning and effective online teaching

Adapt content, tasks, and resources to diverse learning needs. Explore how to structure an online lesson, design clear presentations, and reduce cognitive overload by breaking material into manageable sections. Use the workshop materials to adapt a learning activity for two different groups of learners.

Essential IT skills. Create accessible slides and documents using structured headings, readable contrast, and alternative text for informative images. Check captions on a short video and organise materials and instructions in a learning management system so students can easily find and follow them.

Day 5 — Applying learning techniques and sharing good practice

Review when to use the learning techniques introduced during the course and match them to specific learning objectives. Present a short teaching activity that combines a learning technique with a digital tool. Give and receive peer feedback on how well the activity supports the intended learning outcome.

Requirements

Bring your laptop and a minimum English proficiency of A2 level.

Course Fee: 350 euros (5 days, 40 hours). Accommodation and meals are not included. Payment via bank transfer. Deadline: One month before the training, with exceptions in special cases. **We provide invoices and certificates of participation.**

Location of the training: The location of the training - if unknown now - will be announced one month before the start. Please check the calendar tab.

Group Options: For groups of at least 5 people, we can arrange custom dates and locations.

For more information: Contact us by email.

Questions:

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